



The Curriculum Department would like to purchase two additional years of the digital component of Cengage/National Geographic 6th and 7th grade social studies materials. The original adoption will expire at the end of the 2024/2025 school year. The next 6th and 7th grade social studies adoption has not yet been scheduled. The online platform of Cengage/National Geographic is integral to the teaching of social studies for 6th and 7th grade in PSD. This two-year renewal of the online materials will be vital until we can complete the full adoption process.

Therefore, we formally request a purchasing procedure exception under Policy DJB described below.

Poudre School District Policy DJB – Purchasing Procedures states:

“Educational equipment, materials and/or services may be purchased based on a determination by the superintendent or an assistant superintendent of need, appropriateness, compatibility with the District curriculum and/or program for which they are being obtained, and for which seeking competition through the purchasing process is not feasible. Written contracts for such purchases shall be subject to the approval by the contract administrator or legal counsel for the District working in conjunction with the superintendent, one or more assistant superintendents and/or their designees. Documented price quotes, competitive bidding and/or competitive proposals are not required (but may be utilized) for such purchases.”

A handwritten signature in black ink, appearing to read "AK", with a long, wavy line extending to the right.

Amanda Kreiger
Director of Curriculum
Poudre School District