Everway

Everway Accessibility Conformance Report International Edition (Based on VPAT® Version 2.5)

Name of Product/Version:	Read&Write for Windows; Read&Write for MAC; Read&Write for Google Chrome
Report Date:	May 2025
Product Description:	Read&Write is a literacy support tool that empowers all students to personalize their learning with simple, accessible tools that help them comprehend, organize and express themselves independently in GSuite, Office 365, Windows and Mac
Contact Information:	support@texthelp.com
Notes:	
Evaluation Methods Used:	Testing is based on a combination of automated testing, manual testing and general product knowledge and experience of developing accessible software. Testing is carried out by the product development team and verified by full QA review by Everway internal auditors. Everway software development and testing is carried out to an ISO 9001:2015 accredited standard.

Applicable Standards/Guidelines

This report covers the degree of conformance for the following accessibility standard/guidelines:

Standard/Guideline	Included In Report
Web Content Accessibility Guidelines 2.0	Level A (Yes)
	Level AA (Yes)
	Level AAA (No)
Web Content Accessibility Guidelines 2.1	Level A (Yes)
	Level AA (Yes)
	Level AAA (No)
Web Content Accessibility Guidelines 2.2	Level A (Yes)
	Level AA (Yes)

	Level AAA (No)
Revised Section 508 standards published January 18, 2017 and corrected January 22, 2018	(Yes)

Terms

The terms used in the Conformance Level information are defined as follows:

- **Supports**: The functionality of the product has at least one method that meets the criterion without known defects or meets with equivalent facilitation.
- **Partially Supports**: Some functionality of the product does not meet the criterion.
- **Does Not Support**: The majority of product functionality does not meet the criterion.
- **Not Applicable**: The criterion is not relevant to the product.
- Not Evaluated: The product has not been evaluated against the criterion. This can be used only in WCAG 2.0 Level AAA.

WCAG 2.2 Report

Tables 1 and 2 also document conformance with:

- EN 301 549: Chapter 9 Web, Sections 10.1-10.4 of Chapter 10 Non-Web documents, and Sections 11.1-11.4 and 11.8.2 of Chapter 11 Non-Web Software (open and closed functionality), and Sections 12.1.2 and 12.2.4 of Chapter 12 Documentation
- Revised Section 508: Chapter 5 501.1 Scope, 504.2 Content Creation or Editing, and Chapter 6 602.3 Electronic Support Documentation.

Note: When reporting on conformance with the WCAG 2.1 Success Criteria, they are scoped for full pages, complete processes, and accessibility-supported ways of using technology as documented in the WCAG 2.2 Conformance Requirements.

Table 1: Success Criteria, Level A

Criteria	Conformance Level	Remarks and Explanations
1.1.1 Non-text Content (Level A) Also applies to: EN 301 549 Criteria 9.1.1.1 (Web) 10.1.1.1 (Non-web document) 11.1.1.1.1 (Open Functionality Software) 11.8.2 (Closed Functionality Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Web: Supports Electronic Docs: Supports Software: Supports Closed: N/A Authoring Tool: N/A	Read&Write Supports accessible non text content. Audio is always supported with text. Video is hosted on Youtube and is captioned. Product documentation and support documentation on http://support.texthelp.com is also in compliance.
1.2.1 Audio-only and Video-only (Prerecorded) (Level A) Also applies to: EN 301 549 Criteria 9.1.2.1 (Web) 10.1.2.1 (Non-web document) 11.1.2.1.1 (Open Functionality Software) 11.1.2.1.2.1 and 11.1.2.1.2.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Web: N/A Electronic Docs: N/A Software: N/A Closed: N/A Authoring Tool: N/A	Read&Write does not contain or present any Audio only or Video Only resources.
1.2.2 Captions (Prerecorded) (Level A) Also applies to: EN 301 549 Criteria • 9.1.2.2 (Web) • 10.1.2.2 (Non-web document)	Web: Supports Electronic Docs: Supports Support Docs: Partially Supports Software: N/A	All training video content created for Read&Write is captioned on Youtube. Occasionally a support team member may create an ad-hoc video and post it to respond to a specific user and it may not be captioned.

11 1 2 2 (Open Functionality Cafe ways)	Authoring Tool: N/A	
	Authoring Tool: N/A	
• 11.1.2.2 (Closed Software)	•	
• 11.8.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
1.2.3 Audio Description or Media Alternative (Prerecorded) (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.2.3 (Web)		
	Web: Supports	
	Electronic Docs: Supports	Read&Write training videos do not have audio
• 11.1.2.3.2 (Closed Software)	INOTTWICE NICES	descriptions, however alternate media (Text or HTML)
` ' '	K IOSEU, NIVA	support articles exist.
• 12.1.2 (Product Docs)	Authoring Tool: N/A	support articles exist.
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
1.3.1 Info and Relationships (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.3.1 (Web)		
• 10.1.3.1 (Non-web document)	Web: Supports	
	Electronic Docs: Supports	
	Software: Sunnorts	
	Closed: N/A	All UI is logically designed and accessibly labelled.
, , ,	Authoring Tool: N/A	
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
	Web: Supports	All UI is logically designed and accessibly labelled.
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Also applies to: EN 301 549 Criteria	Electronic Docs: Supports Software: Supports	
• 9.1.3.2 (Web)	Authoring Tool: N/A	
• 10.1.3.2 (Non-web document)	Tractioning room turk	
• 11.1.3.2.1 (Open Functionality Software)		
• 11.1.3.2.2 (Closed Software)		
• 11.8.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
1.3.3 Sensory Characteristics (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.3.3 (Web)		
• 10.1.3.3 (Non-web document)	Web: Supports	
• 11.1.3.3 (Open Functionality Software)	Flectronic Docs: Sunnorts	
• 11.1.3.3 (Closed Software)	Software: Supports	The UI of the software is designed to not rely on shape,
• 11.8.2 (Authoring Tool)	Authoring Tool: N/A	size, visual location, orientation, or sound.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
1.4.1 Use of Color (Level A)		
Also applies to: EN 301 549 Criteria		
• 9.1.4.1 (Web)		
a 10.1.4.1 (Non-web document)	Web: Supports	In Read & Write care is taken in the UI design such that
 10.1.4.1 (Non-web document) 11.1.4.1 (Open Functionality Software) 	IFIECTRODIC LINCS: SIINDOFTS	color is not used as the only visual means of conveying
• 11.1.4.1 (Open Functionality Software)	Software: Supports	information.
• 11.8.2 (Authoring Tool)	Authoring Tool: N/A	information.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		

• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
1.4.2 Audio Control (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.4.2 (Web)		
• 10.1.4.2 (Non-web document)		
• 11.1.4.2 (Open Functionality Software)	Web: Supports	Users can play, stop, pause, restart and control the
• 11.1.4.2 (Closed Software)	Electronic Docs: Supports	accent of spoken text and the pitch and speed where
• 11.8.2 (Authoring Tool)	Software: Supports	the voice supports it. Videos on the support site or
• 12.1.2 (Product Docs)	Authoring Tool: N/A	website can be paused, stopped etc.
• 12.2.4 (Support Docs)	_	
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
2.1.1 Keyboard (Level A)		
Also applies to:		
EN 301 549 Criteria		Read & Write, the support site and its documentation
• 9.2.1.1 (Web)		are all fully keyboard accessible. This is part of our
• 10.2.1.1 (Non-web document)	Web: Supports	standard software quality test plan.
• 11.2.1.1.1 (Open Functionality Software)	Electronic Docs: Supports	Windows & Mac screenshot reader & Screen Masking is
• 11.2.1.1.2 (Closed Software)	Software: Partially Supports	a mouse driven feature - the user should use
• 11.8.2 (Authoring Tool)	Closed: N/A	Mousekeys.
• 12.1.2 (Product Docs)	Authoring Tool: N/A	roadmap
• 12.2.4 (Support Docs)		See <u>Read&Write Accessibility Roadmap</u> document for
Revised Section 508		outstanding accessibility issues
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
2.1.2 No Keyboard Trap (Level A)		
Also applies to:	Web: Supports	Dood & Write, the support site and its desumentation
EN 301 549 Criteria	Electronic Docs: Supports	Read & Write, the support site and its documentation are all fully keyboard accessible. The order and removal
• 9.2.1.2 (Web)	Software: Supports	of any keyboard traps are taken care of by our software
• 10.2.1.2 (Non-web document)	Authoring Tool: N/A	quality test plan.
• 11.2.1.2 (Open Functionality Software)		quanty test pian.
• 11.2.1.2 (Closed Software)		

• 11.8.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
2.1.4 Character Key Shortcuts (Level A 2.1 and 2.2)		
Also applies to:		
EN 301 549 Criteria		
9.2.1.4 (Web)		
10.2.1.4 (Non-web document)	Web: N/A	Read&Write for Google Chrome uses single character
11.2.1.4.1 (Open Functionality Software)	Electronic Docs: N/A	key shortcuts within its prediction feature, but these
11.2.1.4.2 (Closed Software)	Software: N/A	can be switched off. Other versions of the software do
11.8.2 (Authoring Tool)	Authoring Tool: N/A	not use single character shortcuts.
12.1.2 (Product Docs)		
12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		
2.2.1 Timing Adjustable (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.2.1 (Web)		
• 10.2.2.1 (Non-web document)	Web: N/A	
• 11.2.2.1 (Open Functionality Software)	Electronic Docs: N/A	
• 11.2.2.1 (Closed Software)	Software: N/A	The software has no timing/timeout specific
• 11.8.2 (Authoring Tool)		functionality
• 12.1.2 (Product Docs)	Authoring Tool: N/A	
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
2.2.2 Pause, Stop, Hide (Level A)	Web: Supports	The only Blinking/Scrolling/Auto updating information
Also applies to:	Electronic Docs: Supports	is the "Read with One Word Display" text to speech
EN 301 549 Criteria	Software: Supports	feature (currently Windows only) . When the "One
• 9.2.2.2 (Web)	Authoring Tool: N/A	Word Display" window is visible the toolbar "Pause
• 10.2.2.2 (Non-web document)		button" stops speech and also stops the window auto

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• 11.2.2.2 (Open Functionality Software)		updating. This is off by default, optional, and the
• 11.2.2.2 (Closed Software)		foreground and background colours are customisable.
• 11.8.2 (Authoring Tool)		The speed is adjustable by adjusting the speed of the
• 12.1.2 (Product Docs)		speaking voice.
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
2.3.1 Three Flashes or Below Threshold (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.3.1 (Web)		
• 10.2.3.1 (Non-web document)	Web: N/A	
• 11.2.3.1 (Open Functionality Software)		
• 11.2.3.1 (Closed Software)	Electronic Docs: N/A	Dand O. Weita dana and display and flocking I. I.
• 11.8.2 (Authoring Tool)	Software: N/A	Read&Write does not display any flashing UI.
• 12.1.2 (Product Docs)	Authoring Tool: N/A	
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
2.4.1 Bypass Blocks (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.4.1 (Web)		
 10.2.4.1 (Non-web document) – Does not apply) A/ - b - C	
• 11.2.4.1 (Open Functionality Software) – Does not apply	Web: Supports	
• 11.2.4.1 (Closed Software) – Does not apply	Electronic Docs: Supports	Only applicable to the website and support site, both of
• 11.8.2 (Authoring Tool)	Software: N/A	which are in compliance.
• 12.1.2 (Product Docs)	Authoring Tool: N/A	·
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software) – Does not apply to non-web software		
• 504.2 (Authoring Tool)		
602.3 (Support Docs) – Does not apply to non-web docs		

2.4.2 Page Titled (Level A) Also applies to: EN 301 549 Criteria 9.2.4.2 (Web) 10.2.4.2 (Non-web document) 11.2.4.2 (Open Functionality Software) - Does not apply 11.2.4.2 (Closed Software) - Does not apply 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool)	Web: Supports Electronic Docs: Supports Software: N/A Authoring Tool: N/A	Fully supported on the web site and support site. Not applicable in the software since it is not a website based software product.
 602.3 (Support Docs) 2.4.3 Focus Order (Level A) Also applies to: EN 301 549 Criteria 9.2.4.3 (Web) 10.2.4.3 (Non-web document) 11.2.4.3 (Open Functionality Software) 11.2.4.3 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 	Web: Supports Electronic Docs: Supports Software: Supports Authoring Tool: N/A	Fully supports logical focus order across the website, support documentation and software products.
2.4.4 Link Purpose (In Context) (Level A) Also applies to: EN 301 549 Criteria 9.2.4.4 (Web) 10.2.4.4 (Non-web document) 11.2.4.4 (Open Functionality Software) 11.2.4.4 (Closed Software 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs)	Web: Supports Electronic Docs: Supports Software: Supports Authoring Tool: N/A	Fully supported on the web site and support site. Any links to web content within the software also contain text explaining the link.

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Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
2.5.1 Pointer Gestures (Level A 2.1 and 2.2)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.5.1 (Web)	Web: Supports	
 10.2.5.1 (Non-web document) 	Electronic Docs: Supports	
 11.2.5.1 (Open Functionality Software) 	Software: Supports	Read&Write does not use multipoint gestures
• 11.2.5.1 (Closed Software)	· · ·	
• 11.8.2 (Authoring Tool)	Authoring Tool: N/A	
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		
2.5.2 Pointer Cancellation (Level A 2.1 and 2.2)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.5.2 (Web))	All support pages work using standard click events
• 10.2.5.2 (Non-web document)	Web: Supports	which trigger on the mouse up event. One feature of
• 11.2.5.2 (Open Functionality Software)	Electronic Docs: Supports	the software ScreenShot Reader does use a dragging
• 11.2.5.2 (Closed Software)	Software: Supports	window that captures an area of the screen and so
• 11.8.2 (Authoring Tool)	Authoring Tool: N/A	executes the drag on mouse down but the drag is
• 12.1.2 (Product Docs)		cancelled on up click.
• 12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		
2.5.3 Label in Name (Level A 2.1 and 2.2)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.5.3 (Web)) A	
• 10.2.5.3 (Non-web document)	Web: Supports	Support pages text and labels are exposed as 'Name' through accessibility tools as are labels within the software.
• 11.2.5.3.1 (Open Functionality Software)	Electronic Docs: Supports	
• 11.2.5.3.2 (Closed Software)	Software: Supports	
• 11.8.2 (Authoring Tool)	Authoring Tool: N/A	
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		

2.5.4 Motion Actuation (Level A 2.1 only)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.5.4 (Web)	\.\.\.\.\.\.\.\.\.\.\.\.\.\.\.\.\.\.\.	
• 10.2.5.4 (Non-web document)	Web: Supports	
• 11.2.5.4 (Open Functionality Software)	Electronic Docs: Supports	Read&Write and supporting web pages have no motion
• 11.2.5.4 (Closed Software)	Software: Supports	based features or functionality.
• 11.8.2 (Authoring Tool)	Authoring Tool: N/A	
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		
3.1.1 Language of Page (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.1.1 (Web)		
• 10.3.1.1 (Non-web document)	Web: Supports	
• 11.3.1.1.1 (Open Functionality Software)	Electronic Docs: Supports	Fully supported on the web site and support site.
• 11.3.1.1.2 (Closed Software)	Software: N/A	
• 11.8.2 (Authoring Tool)	Authoring Tool: N/A	
• 12.1.2 (Product Docs)	Additioning Tool: N/A	
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
3.2.1 On Focus (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.2.1 (Web)		
 10.3.2.1 (Non-web document) 	Web: Supports	
• 11.3.2.1 (Open Functionality Software)	Electronic Docs: Supports	Fully supported. Changes of focus in Read&Write, the
• 11.3.2.1 (Closed Software)		texthelp website and support pages do not change the
• 11.8.2 (Authoring Tool)	Software: Supports Authoring Tool: N/A	context of the webpage or the dialogs.
• 12.1.2 (Product Docs)	Additioning root. W//	
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		

602.3 (Support Docs)		
3.2.2 On Input (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.2.2 (Web)		
• 10.3.2.2 (Non-web document)		Fully supported on the support website. The only
• 11.3.2.2 (Open Functionality Software)	Web: Supports	changes of context in the Read&Write software are on
• 11.3.2.2 (Closed Software)	Electronic Docs: Supports	the selection of the web dictionary or Fact Finder
• 11.8.2 (Authoring Tool)	Software: Partially Supports	feature which opens a separate web page to provide a
• 12.1.2 (Product Docs)	Authoring Tool: N/A	dictionary definition or a search result. This occurs
• 12.2.4 (Support Docs)		after a user triggered event to use the feature.
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
3.3.C. Consistent Help (Loyel A.2.2 only)		Fully supported on the support website, the chat help
3.2.6 Consistent Help (Level A 2.2 only)	Web: Supports	window is always located in the same place on the
EN 301 549 Criteria – Does not apply		page
Revised Section 508 – Does not apply		
3.3.1 Error Identification (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.3.1 (Web)		
• 10.3.3.1 (Non-web document)	Web: Supports	
• 11.3.3.1.1 (Open Functionality Software)	Electronic Docs: Supports	Any validation errors on use of the website or support
• 11.3.3.1.2 (Closed Software)	Software: Supports	pages are displayed in text form. Any errors upon use
11.8.2 (Authoring Tool)12.1.2 (Product Docs)	Authoring Tool: N/A	of the software are displayed in text form.
• 12.1.2 (Froduct Docs) • 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
3.3.2 Labels or Instructions (Level A)	Web: Supports	
Also applies to:	Electronic Docs: Supports	Fully supported. Labels are supplied on or alongside
EN 301 549 Criteria	Software: Supports	controls that require input in the Read&Write software
• 9.3.3.2 (Web)	Authoring Tool: N/A	and the support web pages.
• 10.3.3.2 (Non-web document)		

• 11.3.3.2 (Open Functionality Software)		
• 11.3.3.2 (Closed Software)		
• 11.8.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
		No requirement to reenter content on the support
3.3.7 Redundant Entry (Level A 2.2 only)	10/ab. 11/0	pages, in the injected Chrome extension information is
EN 301 549 Criteria – Does not apply	Web: N/A	not e.g. authentication is not requested more than
Revised Section 508 – Does not apply		once
4.1.1 Parsing (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.4.1.1 (Web)		
• 10.4.1.1 (Non-web document)		
• 11.4.1.1.1 (Open Functionality Software)	Web: Supports	E II
• 11.4.1.1.2 (Closed Software) – Does not apply	Electronic Docs: Supports	Fully supported. No missing tags or duplicate attributes
• 11.8.2 (Authoring Tool)	Software: Supports	errors upon validation of support.texthelp.com
• 12.1.2 (Product Docs)	Authoring Tool: N/A	website.
• 12.2.4 (Support Docs)	Jan 19 Grand	
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
4.1.2 Name, Role, Value (Level A)		
Also applies to:		
EN 301 549 Criteria		
• 9.4.1.2 (Web)		
• 10.4.1.2 (Non-web document)	Web: Supports	Fully supported. Standards compliant html is used in
• 11.4.1.2.1 (Open Functionality Software)	Electronic Docs: Supports	•
• 11.4.1.2.2 (Closed Software) – Not required	Software: Supports	screen readers is part of the Read&Write software test
• 11.8.2 (Authoring Tool)	Authoring Tool: N/A	plan.
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
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• 501 (Web)(Software)	
• 504.2 (Authoring Tool)	
602.3 (Support Docs)	

Table 2: Success Criteria, Level AA

Criteria	Conformance Level	Remarks and Explanations
1.2.4 Captions (Live) (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.2.4 (Web)		
 10.1.2.4 (Non-web document) 		
 11.1.2.4 (Open Functionality Software) 	Web: N/A	
 11.1.2.4 (Closed Software) 	Electronic Docs: N/A	Read&Write does not create any live webcasts or music
 11.8.2 (Authoring Tool) 	Software: N/A	casts which would need captioned.
• 12.1.2 (Product Docs)	Authoring Tool: N/A	
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
 504.2 (Authoring Tool) 		
602.3 (Support Docs)		
1.2.5 Audio Description (Prerecorded) (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.2.5 (Web)		
 10.1.2.5 (Non-web document) 	Web:	
 11.1.2.5 (Open Functionality Software) 	Partially Supports	Read&Write training videos do not have audio
• 11.1.2.5 (Closed Software)	Electronic Docs: Supports	descriptions, however alternate media (Text or HTML)
 11.8.2 (Authoring Tool) 	Software: N/A	support articles exist. Transcripts exist. Meeting 1.2.3
• 12.1.2 (Product Docs)	Authoring Tool: N/A	(a)
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software)		
 504.2 (Authoring Tool) 		
602.3 (Support Docs)		

1.3.4 Orientation (Level AA 2.1 and 2.2) Also applies to: EN 301 549 Criteria • 9.1.3.4 (Web) • 10.1.3.4 (Non-web document) • 11.1.3.4 (Open Functionality Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs)	Web: Supports Electronic Docs: Supports Software: Supports Authoring Tool: N/A	Read&Writes features can be resized and the supporting documentation web content reflows to support portrait or landscape orientations.
 12.2.4 (Support Docs) Revised Section 508 – Does not apply 1.3.5 Identify Input Purpose (Level AA 2.1 and 2.2) Also applies to: 		
EN 301 549 Criteria 9.1.3.5 (Web) 10.1.3.5 (Non-web document) 11.1.3.5.1 (Open Functionality Software) 11.1.3.5.2 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 – Does not apply	Web: Supports Electronic Docs: Supports Software: Supports Authoring Tool: N/A	Read&Write and supporting web pages do not have input areas for user input details requiring autocomplete within fields.
1.4.3 Contrast (Minimum) (Level AA) Also applies to: EN 301 549 Criteria 9.1.4.3 (Web) 10.1.4.3 (Non-web document) 11.1.4.3 (Open Functionality Software) 11.1.4.3 (Closed Software) 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Web: Supports Electronic Docs: Supports Software: Partially Support Authoring Tool: N/A	Fully Supported. The software, the website and the font weights and colors that create the required contrast level.
1.4.4 Resize text (Level AA) Also applies to:	Web: Supports Electronic Docs: Supports	Fully supported. Html standards are adhered to in the support website allowing text to be zoomed by the
7 1130 applies to.	Licetroffic Does. Supports	papport website anowing text to be zoomed by the

Also applies to: EN 301 549 Criteria • 91.4.5 (Web) • 10.1.4.5.1 (Open Functionality Software) • 11.1.4.5.2 (Closed Software) – Does not apply • 11.8.4.2 (Authoring Tool) • 602.3 (Support Docs) Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) I.4.10 Reflow (Level AA 2.1 and 2.2) Also applies to: EN 301 549 Criteria • 9.1.4.10 (Web) • 10.1.4.10 (Open Functionality Software) • 11.1.4.10 (Closed Software) • 11.1.4.10 (Closed Software) • 11.1.4.10 (Closed Software) • 11.1.4.10 (Closed Software) • 11.1.2 ((Product Docs) • 12.2.4 (Support Docs)		T	Ţ
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Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 1.4.10 Reflow (Level AA 2.1 and 2.2) Also applies to: EN 301 549 Criteria • 9.1.4.10 (Web) • 10.1.4.10 (Non-web document) • 11.1.4.10 (Open Functionality Software) • 11.1.4.10 (Closed Software) • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs)	• 12.1.2 (Product Docs)	Authoring Tool: N/A	company logos.
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 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Authoring Tool: N/A dimensions without non-intuitive scrolling.		· · ·	· '
 12.1.2 (Product Docs) 12.2.4 (Support Docs) 	· · · · · · · · · · · · · · · · · · ·	Authoring Tool: N/A	aimensions without non-intuitive scrolling.
• 12.2.4 (Support Docs)			
	· · · · · · · · · · · · · · · · · · ·		
	Revised Section 508 – Does not apply		

4.4.44 Non-toxt Contract (Lovel AA 2.4 + 2.2)		
1.4.11 Non-text Contrast (Level AA 2.1 and 2.2)		
Also applies to: EN 301 549 Criteria		
• 9.1.4.11 (Web)	Mah: Supports	
• 10.1.4.11 (Web) • 10.1.4.11 (Non-web document)	Web: Supports	
,	Electronic Docs: Supports	Support documentation and software creates the
• 11.1.4.11 (Open Functionality Software)	Software: Supports Closed: N/A	required contrast level
• 11.1.4.11 (Closed Software)		
• 11.8.2 (Authoring Tool)	Authoring Tool: N/A	
12.1.2 (Product Docs)12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		
1.4.12 Text Spacing (Level AA 2.1 and 2.2)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.4.12 (Web)	IMAP: N/A	
10.1.4.12 (Non-web document)11.1.4.12 (Open Functionality Software)	Electronic Docs: N/A	Read&Write web components should not be affected or will dynamically update with scroll bars to text changes.
14 4 4 4 0 (G) 1 G G	Software: Supports	
	Authoring Tool: N/A	
11.8.2 (Authoring Tool)12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		
1.4.13 Content on Hover or Focus (Level AA 2.1 and 2.2)		
Also applies to:		
EN 301 549 Criteria		
• 9.1.4.13 (Web)		The website and Support website use standard tooltips
• 10.1.4.13 (Web)	Web: Supports	which do get removed using default browser behaviour
• 11.1.4.13 (Open Functionality Software)	Electronic Docs: Supports	when the escape key is pressed. See Read&Write
• 11.1.4.13 (Closed Software)	Software: Does Not Support	Accessibility Roadmap document for outstanding
• 11.8.2 (Authoring Tool)	Authoring Tool: N/A	accessibility issues
• 12.1.2 (Product Docs)		accessibility issues
• 12.2.4 (Support Docs)		
Revised Section 508 – Does not apply		
2.4.5 Multiple Ways (Level AA)		
Also applies to:	Web: Supports	Fully supported. The Texthelp website and the support
EN 301 549 Criteria	Electronic Docs: Supports	website have a search facility displaying links to pages
• 9.2.4.5 (Web)	Software: N/A	on the sites. This is in addition to navigation via the
9.2.4.5 (Web)10.2.4.5 (Non-web document) – Does not apply	Authoring Tool: N/A	home pages.
10.2.4.3 (Non-web document) – Does not apply		

• 11.2.4.5 (Open Functionality Software) – Does not apply		
• 11.2.4.5 (Closed Software) – Does not apply		
• 11.8.2 (Authoring Tool)		
• 12.1.2 (Product Docs)		
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software) – Does not apply to non-web software		
• 504.2 (Authoring Tool)		
 602.3 (Support Docs) – Does not apply to non-web docs 		
2.4.6 Headings and Labels (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.4.6 (Web)		
• 10.2.4.6 (Non-web document)		
• 11.2.4.6 (Open Functionality Software)	Web: Supports	Fully supported. Read&Write provides descriptive labels
• 11.2.4.6 (Closed Software)	Electronic Docs: Supports	for features and interactive components. All pages in
• 11.8.2 (Authoring Tool)	Software: Supports	the support website have descriptive headings related
• 12.1.2 (Product Docs)	Authoring Tool: N/A	to their content.
• 12.2.4 (Support Docs)	_	
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
2.4.7 Focus Visible (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.2.4.7 (Web)		
• 10.2.4.7 (Non-web document)	\.\.\.\.\.\.\.\.\.\.\.\.\.\.\.\.\.\.\.	Read&write software visually indicates that keyboard
• 11.2.4.7 (Open Functionality Software)	Web: Supports	focus is only on one possible location in the software.
• 11.2.4.7 (Closed Software)	Electronic Docs: Supports	The Texthelp website indicates focus via a rectangle
• 11.8.2 (Authoring Tool)	Software: Partially	surrounding the focused element.
• 12.1.2 (Product Docs)	Supported	See Read&Write Accessibility Roadmap document for
• 12.2.4 (Support Docs)	Authoring Tool: N/A	outstanding accessibility issues
Revised Section 508		
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
602.3 (Support Docs)		
\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	<u> </u>	

 2.4.11 Focus Not Obscured (Minimum) (Level AA 2.2 only) EN 301 549 Criteria – Does not apply Revised Section 508 – Does not apply 2.5.7 Dragging Movements (Level AA 2.2 only) EN 301 549 Criteria – Does not apply Revised Section 508 – Does not apply 	Web: Supports Web: N/A	No support page or injected web content via Extension when keyboard focus is applied is hidden by author created content The support pages do not involve dragging and this criteria does not apply to assistive technology software
2.5.8 Target Size (Minimum) (Level AA 2.2 only) EN 301 549 Criteria – Does not apply Revised Section 508 – Does not apply	Web: Supports	There are no targets less than 24 by 24 css pixels on the support page or injected by the Read&Write extension of a web page.
3.1.2 Language of Parts (Level AA) Also applies to: EN 301 549 Criteria 9.3.1.2 (Web) 10.3.1.2 (Non-web document) 11.3.1.2 (Open Functionality Software) – Does not apply 11.3.1.2 (Closed Software) – Does not apply 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs)	Web: Supports Electronic Docs: N/A Software: N/A Authoring Tool: N/A	The language attribute is used in the support web pages and in the main Texthelp website.
3.2.3 Consistent Navigation (Level AA) Also applies to: EN 301 549 Criteria 9.3.2.3 (Web) 10.3.2.3 (Non-web document) – Does not apply 11.3.2.3 (Open Functionality Software) – Does not apply 11.3.2.3 (Closed Software) – Does not apply 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Revised Section 508 501 (Web)(Software) – Does not apply to non-web software	Web: Supports Electronic Docs: Supports Software: N/A Authoring Tool: N/A	Fully supported. The website and Support website use consistent labelling and alternative text for descriptions. This is enforced using a style guide and applying CSS mechanisms on these sites.

	1	, , , , , , , , , , , , , , , , , , , ,
• 504.2 (Authoring Tool)		
602.3 (Support Docs) – Does not apply to non-web docs		
3.2.4 Consistent Identification (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.2.4 (Web)		
 10.3.2.4 (Non-web document) – Does not apply 		
 11.3.2.4 (Open Functionality Software) – Does not apply 	Web: Supports	Fully supported. The website and Support website use
 11.3.2.4 (Closed Software) – Does not apply 	Electronic Docs: Supports	consistent labelling and alternative text for
• 11.8.2 (Authoring Tool)	Software: N/A	descriptions. This is enforced using a style guide and
• 12.1.2 (Product Docs)	Authoring Tool: N/A	applying CSS mechanisms on these sites.
• 12.2.4 (Support Docs)		
Revised Section 508		
• 501 (Web)(Software) – Does not apply to non-web software		
• 504.2 (Authoring Tool)		
 602.3 (Support Docs) – Does not apply to non-web docs 		
3.3.3 Error Suggestion (Level AA)		
Also applies to:		
EN 301 549 Criteria		
• 9.3.3.3 (Web)		Fully supposed to Dood SW/with in proceed accessing within
• 10.3.3.3 (Non-web document)		Fully supported. In Read&Write in most cases input is
• 11.3.3.3 (Open Functionality Software)	Web: Supports	controlled via dropdown lists or radio buttons. Where
• 11.3.3.3 (Closed Software)	Electronic Docs: Supports	text input is required text error messages indicating the
• 11.8.2 (Authoring Tool)	Software: Supports	error like "no word definition found" are displayed. In
• 12.1.2 (Product Docs)	Authoring Tool: N/A	the Support website pages input is via predefined
• 12.2.4 (Support Docs)	_	menu items or via a text search. A no results found
Revised Section 508		message is the only error message returned here.
• 501 (Web)(Software)		
• 504.2 (Authoring Tool)		
• 602.3 (Support Docs)		
3.3.4 Error Prevention (Legal, Financial, Data) (Level AA)		
Also applies to:		
EN 301 549 Criteria	Web: N/A	
• 9.3.3.4 (Web)	Electronic Docs: N/A	Read&write does not require the user to submit
• 10.3.3.4 (Non-web document)	Software: N/A	information in this way.
• 11.3.3.4 (Open Functionality Software)	Authoring Tool: N/A	
• 11.3.3.4 (Closed Software)	_	
• 11.8.2 (Authoring Tool)		
• 11.0.2 (Authorning 1001)	ļ.	

 11.4.1.3 (Closed Software) – Does not apply 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Authoring Tool: N/A document for outstanding accessibility issues 			·
Revised Section 508 • 501 (Web)(Software) • 504.2 (Authoring Tool) • 602.3 (Support Docs) 3.3.8 Accessible Authentication (Minimum) (Level AA 2.2 only) EN 301 549 Criteria – Does not apply Revised Section 508 – Does not apply Revised Section 508 – Does not apply A1.3 Status Messages (Level AA 2.1 and 2.2) Also applies to: EN 301 549 Criteria • 9.4.1.3 (Web) • 10.4.1.3 (Non-web document) • 11.4.1.3 (Closed Software) – Does not apply • 11.8.2 (Authoring Tool) • 12.1.2 (Product Docs) • 12.2.4 (Support Docs) Support pages require no authentication but injected software does require authentication via main providers like Google and Microsoft and they require password recall. Web: N/A Electronic Docs: N/A Software: Does Not Support Authoring Tool: N/A Status messages don't apply to the website or the support pages. See Read&Write Accessibility Roadmap document for outstanding accessibility issues			
 501 (Web)(Software) 504.2 (Authoring Tool) 602.3 (Support Docs) 3.3.8 Accessible Authentication (Minimum) (Level AA 2.2 only) EN 301 549 Criteria – Does not apply Revised Section 508 – Does not apply 4.1.3 Status Messages (Level AA 2.1 and 2.2) Also applies to: EN 301 549 Criteria 9.4.1.3 (Web) 10.4.1.3 (Non-web document) 11.4.1.3 (Open Functionality Software) 11.4.1.3 (Closed Software) – Does not apply 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Support pages require no authentication but injected software does require authentication via main providers like Google and Microsoft and they require password recall. Web: N/A Electronic Docs: N/A Software: Does Not Support Authoring Tool: N/A Web: N/A Electronic Docs: N/A Software: Does Not Support Docs Authoring Tool: N/A Status messages don't apply to the website or the support pages. See Read&Write Accessibility Roadmap document for outstanding accessibility issues 4.1.3 Status messages don't apply to the website or the support pages. See Read&Write Accessibility Roadmap document for outstanding accessibility issues 5.2.2.4 (Support Docs)			
 504.2 (Authoring Tool) 602.3 (Support Docs) 3.3.8 Accessible Authentication (Minimum) (Level AA 2.2 only) EN 301 549 Criteria – Does not apply Revised Section 508 – Does not apply 4.1.3 Status Messages (Level AA 2.1 and 2.2) Also applies to: EN 301 549 Criteria 9.4.1.3 (Web) 10.4.1.3 (Web) 11.4.1.3 (Open Functionality Software) 11.4.1.3 (Closed Software) – Does not apply 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Support pages require no authentication but injected software does require authentication via main providers like Google and Microsoft and they require password recall. Web: N/A Electronic Docs: N/A Software: Does Not Support Authoring Tool: N/A Web: N/A Electronic Docs: N/A Software: Does Not Support pages. See Read&Write Accessibility Roadmap document for outstanding accessibility issues 4.11.8.2 (Authoring Tool) 12.2.4 (Support Docs)	Revised Section 508		
602.3 (Support Docs) 3.3.8 Accessible Authentication (Minimum) (Level AA 2.2 only) EN 301 549 Criteria – Does not apply Revised Section 508 – Does not apply 4.1.3 Status Messages (Level AA 2.1 and 2.2) Also applies to: EN 301 549 Criteria	• 501 (Web)(Software)		
3.3.8 Accessible Authentication (Minimum) (Level AA 2.2 only) EN 301 549 Criteria – Does not apply Revised Section 508 – Does not apply 4.1.3 Status Messages (Level AA 2.1 and 2.2) Also applies to: EN 301 549 Criteria 9.4.1.3 (Web) 10.4.1.3 (Non-web document) 11.4.1.3 (Open Functionality Software) 11.4.1.3 (Closed Software) – Does not apply 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Support pages require no authentication but injected software does require authentication via main providers like Google and Microsoft and they require password recall. Web: N/A Electronic Docs: N/A Software: Does Not Support Authoring Tool: N/A Status messages don't apply to the website or the support pages. See Read&Write Accessibility Roadmap document for outstanding accessibility issues	• 504.2 (Authoring Tool)		
3.3.8 Accessible Authentication (Minimum) (Level AA 2.2 only) EN 301 549 Criteria – Does not apply Revised Section 508 – Does not apply 4.1.3 Status Messages (Level AA 2.1 and 2.2) Also applies to: EN 301 549 Criteria 9.4.1.3 (Web) 10.4.1.3 (Non-web document) 11.4.1.3 (Open Functionality Software) 11.4.1.3 (Closed Software) – Does not apply 11.8.2 (Authoring Tool) 12.2.4 (Support Docs) Web: Does not Support Web: N/A Electronic Docs: N/A Software: Does Not Support Authoring Tool: N/A Software does require authentication via main providers like Google and Microsoft and they require password recall. Web: N/A Electronic Docs: N/A Software: Does Not Support Authoring Tool: N/A Status messages don't apply to the website or the support pages. See Read&Write Accessibility Roadmap document for outstanding accessibility issues	602.3 (Support Docs)		
Also applies to: EN 301 549 Criteria 9.4.1.3 (Web) 10.4.1.3 (Non-web document) 11.4.1.3 (Open Functionality Software) 11.4.1.3 (Closed Software) – Does not apply 11.8.2 (Authoring Tool) 12.1.2 (Product Docs) 12.2.4 (Support Docs) Web: N/A Electronic Docs: N/A Software: Does Not Support Authoring Tool: N/A Status messages don't apply to the website or the support pages. See Read&Write Accessibility Roadmap document for outstanding accessibility issues	EN 301 549 Criteria – Does not apply	Web: Does not Support	software does require authentication via main providers like Google and Microsoft and they require
	Also applies to: EN 301 549 Criteria 9.4.1.3 (Web) 10.4.1.3 (Non-web document) 11.4.1.3 (Open Functionality Software) 11.4.1.3 (Closed Software) – Does not apply 11.8.2 (Authoring Tool) 12.1.2 (Product Docs)	Electronic Docs: N/A Software: Does Not Support	support pages. See Read&Write Accessibility Roadmap

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Notes:

Chapter 3: Functional Performance Criteria (FPC)

Criteria	Conformance Level	Remarks and Explanations
202 1 Without Vision	Partially Supports	Read&Write supports screen readers on
302.1 Without Vision	Partially Supports	Windows and Voiceover on Mac.

		Support web pages are readable by a screen reader. Read&Write training videos do not have audio descriptions, however transcripts exist and alternate media (Text or HTML) support articles exist. See Read&Write Accessibility Roadmap document for outstanding accessibility issues
302.2 With Limited Vision	Supports	Operating System high contrast can be applied. Browser Zoom and Screen magnification apps are supported. Google supplies a High contrast extension that applies to our application in web pages but not in Google Docs. Our Screen Masking tool provides additional control of contrast and colors of the focused area under the mouse.
302.3 Without Perception of Color	Supports	Read&Write does not require color perception
302.4 Without Hearing	Partially Supports	Read&Write only provides audio from already visible on screen text. All training video content created for Read&Write is captioned on Youtube. Occasionally a support team member may create an ad-hoc video and post it to respond to a specific user and it may not be captioned.
302.5 With Limited Hearing	Supports	Read&Write provides options to use different voices with different levels of clarity. Read&Write responds to the system volume.
302.6 Without Speech	Supports	Read&Write can be operated without the need for speech input.

302.7 With Limited Manipulation	Partially Supports	ead & Write, the support site and its documentation are all fully keyboard accessible. The order and removal of any keyboard traps are taken care of by our software quality test plan. See Read&Write Accessibility Roadmap document for outstanding accessibility issues
302.8 With Limited Reach and Strength	Supports	Does not apply
302.9 With Limited Language, Cognitive, and Learning Abilities	Supports	Read&Write offers text to speech within itself as well as inside other applications that it integrates with. Its Word Prediction and Picture Dictionary features provide additional support for users with learning difficulties

Chapter 4: <u>Hardware</u> - Not Applicable

Chapter 5: Software

Criteria	Conformance Level	Remarks and Explanations
501.1 Scope – Incorporation of WCAG 2.0 AA	See WCAG 2.1 section	See information in WCAG 2.1 section
502 Interoperability with Assistive Technology		
502.2.1 User Control of Accessibility Features	Supports	The Read&write Text to speech accessibility feature can be controlled through the speech options panels. The screen masking feature also has setting for adjusting its operation
502.2.2 No Disruption of Accessibility Features	Partially Supports	OS Accessibility features supported in Read&Write for Windows and Mac. The High contrast extension in Google Chrome only applies to web pages and not Google Docs, however the software's Screen Masking feature can create a similar effect.

		See <u>Read&Write Accessibility Roadmap</u>
		document for outstanding accessibility
		issues
502.3 Accessibility Services		
502.3.1 Object Information	Supports	Read&Write provides this information to
502.5.1 Object information	эцрогтз	the platforms accessible interfaces.
		Where the platform accessibility
502.3.2 Modification of Object Information	Supports	frameworks provide the option
302.3.2 Modification of object information	Supports	Read&Write UI states and properties can
		be set programmatically
		Read&Write UI table components have
502.3.3 Row, Column, and Headers	Supports	the proper association of header cells
302.3.3 Now, Column, and reduces	Supports	and data cells and those relationships
		can be determined programmatically.
		Read&Write UI values and range of
502.3.4 Values	Supports	values can be determined
		programmatically.
	Supports	Read&Write values of UI that users can
502.3.5 Modification of Values		adjust can also be set through assistive
		technology.
502.3.6 Label Relationships	Supports	Read&Write label relationships can be
502.5.0 Laber Relationships		programmatically determined.
	Supports	Read&Write provides hierarchical
502.3.7 Hierarchical Relationships		relationships that can be
		programmatically determined.
502.3.8 Text	Supports	Read&Write text components provide
302.3.0 TEXT	Supports	programmatically determinable details.
		Read&Write text components can be set
502.3.9 Modification of Text	Supports	programmatically through assistive
		technology.
502.3.10 List of Actions		All actions that can be set on a
	Supports	Read&Write component can be
		determined programmatically.
502.3.11 Actions on Objects		Read&Write supports the ability for
	Supports	assistive technology to programmatically
		execute available actions.

		Dood 9 Write relies on the enerating
		Read&Write relies on the operating
F02 2 12 Fogus Currors	Cupports	system or the browser's capabilities to provide an on-screen indication of
502.3.12 Focus Cursor	Supports	
		current focus and exposes the
		information and mechanisms needed.
		Read&Write either conforms to these
502.3.13 Modification of Focus Cursor	Supports	standards where the capability exists or
Social is in earliest of Focus cursor		does not support the capability for any
		user.
		Read&Write events relevant to the user's
502.3.14 Event Notification	Supports	interaction are also available to assistive
		technology.
502.4 Platform Accessibility Features	Cupports	Read&Write conforms to these standards
502.4 Platform Accessibility Features	Supports	where the capability exists.
503 Applications		
		Read&Write honors the user settings
503.2 User Preferences	Supports	from a user's browser and/or operating
		system.
		Read&Write supports assistive
		technology and has no known conflicts
503.3 Alternative User Interfaces	Supports	with accessibility features provided by
		the operating system or the browser
503.4 User Controls for Captions and Audio Description		
502 A4 Cantian Cantuals	Course a sub-	Read&Write software does not contain
503.4.1 Caption Controls	Supports	audio or video content.
FOO A 2 Applie Description Controls	Course and a	Read&Write software does not contain
503.4.2 Audio Description Controls	Supports	audio or video content.
504 Authoring Tools		
504.2 Content Creation or Editing (if not authoring tool, enter "not	See WCAG 2.1 section	See information in WCAG 2.1 section
applicable")		See information in WCAG 2.1 section
504.2.1 Preservation of Information Provided for Accessibility in Forma	t	Dond 9 Write is not an outboring to al
Conversion	IV/A	Read&Write is not an authoring tool
504.2.2 PDF Export	N/A	
504.3 Prompts	N/A	
504.4 Templates	N/A	

Chapter 6: Support Documentation and Services

Notes:

Criteria	Conformance Level	Remarks and Explanations
601.1 Scope		
602 Support Documentation		
602.2 Accessibility and Compatibility Features	Supports	Read&Write's accessibility features are documented in our support pages. Support of other accessibility tools such as JAWS and Mac Voice Over are also mentioned in the support pages.
602.3 Electronic Support Documentation	See <u>WCAG 2.</u> 1 section	See information in WCAG 2.1 section
602.4 Alternate Formats for Non-Electronic Support Documentation	Supports	Documentation will be provided in alternate formats upon request with no additional charge.
<u>603 Support Services</u>		
603.2 Information on Accessibility and Compatibility Features	Supports	Everway (Texthelp) support will provide this information upon request at no additional charge.
603.3 Accommodation of Communication Needs	Supports	Everway (Texthelp) support provides multiple channels for user communication as needed. E.G. Email, telephone and video conference and remote access support.

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Notes:

Chapter 4: Functional Performance Statements (FPS)

Criteria	Conformance Level	Remarks and Explanations
4.2.1 Usage without vision	Partially Supports	Read&Write supports screen readers on Windows and Voiceover on Mac. Support web pages are readable by a screen reader. Read&Write training videos do not have audio descriptions, however transcripts exist and alternate media (Text or HTML) support articles exist. See Read&Write Accessibility Roadmap document for outstanding accessibility issues
4.2.2 Usage with limited vision	Supports	Operating System high contrast can be applied. Browser Zoom and Screen magnification apps are supported. Google supplies a High contrast extension that applies to our application in web pages but not in Google Docs. Our Screen Masking tool provides additional control of contrast and colors of the focused area under the mouse.
4.2.3 Usage without perception of colour	Supports	Read&Write does not require color perception
4.2.4 Usage without hearing	Partially Supports	Read&Write only provides audio from already visible on screen text. All training video content created for Read&Write is captioned on Youtube. Occasionally a support team member may create an ad-hoc video and post it to respond to a specific user and it may not be captioned.
4.2.5 Usage with limited hearing	Supports	Read&Write provides options to use different voices with different levels of

		clarity. Read&Write responds to the system volume.
4.2.6 Usage with no or limited vocal capability	Supports	Read&Write can be operated without the need for speech input.
4.2.7 Usage with limited manipulation or strength	Supports	Does not apply
4.2.8 Usage with limited reach	Supports	Does not apply
4.2.9 Minimize photosensitive seizure triggers	Supports	Read&Write does not use flashing on and off within any of its features
4.2.10 Usage with limited cognition, language or learning	Supports	Read&Write offers text to speech within itself as well as inside other applications that it integrates with. Its Word Prediction and Picture Dictionary features provide additional support for users with learning difficulties
4.2.11 Privacy	Supports	Read&Write offers control of speech feedback and volume which allows users to use the software with improved privacy. Read&Write does not read out characters that have been masked.

Chapter <u>5: Generic Requirements</u>

Criteria	Conformance Level	Remarks and Explanations
5.1 Closed functionality		
5.1.2 General		
5.1.2.1 Closed functionality	See 5.2 through 13	See information in 5.2 through 13
5.1.2.2 Assistive technology	See 5.1.3 through 5.1.6	See information in 5.1.3 through 5.1.6
5.1.3 Non-visual access		
5.1.3.1 Audio output of visual information	Not Applicable	Read&Write is not a closed application. It exposes its contents to assistive technologies and responds to operating system settings
5.1.3.2 Auditory output delivery including speech	Not Applicable	Read&Write is not a closed application. It exposes its contents to assistive

		technologies and responds to operating system settings
5.1.3.3 Auditory output correlation	Not Applicable	Read&Write is not a closed application. It exposes its contents to assistive technologies and responds to operating system settings
5.1.3.4 Speech output user control	Not Applicable	Read&Write is not a closed application. It exposes its contents to assistive technologies and responds to operating system settings
5.1.3.5 Speech output automatic interruption	Not Applicable	Read&Write is not a closed application. It exposes its contents to assistive technologies and responds to operating system settings
5.1.3.6 Speech output for non-text content	Not Applicable	Read&Write is not a closed application. It exposes its contents to assistive technologies and responds to operating system settings
5.1.3.7 Speech output for video information	Not Applicable	Read&Write is not a closed application. It exposes its contents to assistive technologies and responds to operating system settings
5.1.3.8 Masked entry	Not Applicable	Read&Write is not a closed application. It exposes its contents to assistive technologies and responds to operating system settings
5.1.3.9 Private access to personal data	Not Applicable	Read&Write is not a closed application. It exposes its contents to assistive technologies and responds to operating system settings
5.1.3.10 Non-interfering audio output	Not Applicable	Read&Write is not a closed application. It exposes its contents to assistive technologies and responds to operating system settings
5.1.3.11 Private listening volume	Not Applicable	Read&Write is not a closed application. It exposes its contents to assistive technologies and responds to operating system settings

5.1.3.12 Speaker volume	Not Applicable	Read&Write is not a closed application. It exposes its contents to assistive technologies and responds to operating system settings
5.1.3.13 Volume reset	Not Applicable	Read&Write is not a closed application. It exposes its contents to assistive technologies and responds to operating system settings
5.1.3.14 Spoken languages	Not Applicable	Read&Write is not a closed application. It exposes its contents to assistive technologies and responds to operating system settings
5.1.3.15 Non-visual error identification	Not Applicable	Read&Write is not a closed application. It exposes its contents to assistive technologies and responds to operating system settings
5.1.3.16 Receipts, tickets, and transactional outputs	Not Applicable	Read&Write is not a closed application. It exposes its contents to assistive technologies and responds to operating system settings
5.1.4 Functionality closed to text enlargement	Not Applicable	Read&Write is not a closed application. It exposes its contents to assistive technologies and responds to operating system settings
5.1.5 Visual output for auditory information	Not Applicable	Read&Write is not a closed application. It exposes its contents to assistive technologies and responds to operating system settings
5.1.6 Operation without keyboard interface		
5.1.6.1 Closed functionality	See 5.1.3.1 through 5.1.3.16	See information in 5.1.3.1 through 5.1.3.16
5.1.6.2 Input focus	Not Applicable	Read&Write is not a closed application. It exposes its contents to assistive technologies and responds to operating system settings
5.1.7 Access without speech	Not Applicable	Read&Write is not a closed application. It exposes its contents to assistive technologies and responds to operating system settings

		Read&Write's Text to Speech features can
5.2 Activation of accessibility features	Supports	be triggered using either mouse or
		keyboard.
5.3 Biometrics	Not Applicable	Read&Write does not use uses biological
5.5 Biometries	Тострысавле	characteristics
5.4 Preservation of accessibility information during conversion	Not Applicable	Read&Write is not an authoring tool.
5.5 Operable parts		
		Read&Write does not require grasping,
5.5.1 Means of operation	Not Applicable	pinching, or twisting of the wrist to
		operate.
		Read&Write does not require grasping,
5.5.2 Operable parts discernibility	Not Applicable	pinching, or twisting of the wrist to
		operate.
5.6 Locking or toggle controls		
5.6.1 Tactile or auditory status	Not Applicable	Read&Write is not a Keyboard.
5.6.2 Visual status	Not Applicable	Read&Write is not a Keyboard.
5.7 Key repeat	Not Applicable	Read&Write is not a Keyboard.
5.8 Double-strike key acceptance	Not Applicable	Read&Write is not a Keyboard.
		Read&Write has feature Keyboard
5.9 Simultaneous user actions	Supports	shortcuts that require multiple keys to be
5.5 Simultaneous user actions	Japports	pressed but the user can simply use the
		mouse to operate the feature.

Chapter <u>6: ICT with Two-Way Voice Communication</u> - Not Applicable

Chapter 7: ICT with Video Capabilities - Not Applicable

Chapter 8: Hardware - Not Applicable

Chapter 9: Web (see WCAG 2.1 section)

Chapter 10: Non-Web Software

Criteria	Conformance Level	Remarks and Explanations
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10.0 General (informative)		
10.1.1.1 through 10.4.1.3	See <u>WCAG 2.</u> 1 section	See information in WCAG 2.1 section
10.5 Caption positioning		Read&Write does not create non-web documents that contains synchronized media with captions
10.6 Audio description timing		Read&Write does not create non-web documents that contains synchronized media with captions

Chapter 11: Software

Criteria	Conformance Level	Remarks and Explanations
11.0 General (informative)		
11.1.1.1 through 11.4.1.3	See <u>WCAG 2.</u> 1 section	See information in WCAG 2.1 section
11.5 Interoperability with assistive technology		
11.5.1 Closed functionality		
11.5.2 Accessibility services		
11.5.2.1 Platform accessibility service support for software that provides a user interface	See 11.5.2.5 through 11.5.2.17	See information in 11.5.2.5 through 11.5.2.17
11.5.2.2 Platform accessibility service support for assistive technologies	See 11.5.2.5 through 11.5.2.17	See information in 11.5.2.5 through 11.5.2.17
11.5.2.3 Use of accessibility services	Supports	Read&Write is written using frameworks created for the operating system. The accessibility provisions in these frameworks are used to expose the softwares content to accessibility frameworks of the operating system being used.
11.5.2.4 Assistive technology	Supports	Read&Write uses embedded OS APIs to provide assistive technology features
11.5.2.5 Object information	Supports	Read&Write provides this information to the platforms accessible interfaces.

11.5.2.6 Row, column, and headers	Supports	Read&Write UI table components have the proper association of header cells and data cells and those relationships can be determined programmatically.
11.5.2.7 Values	Supports	Read&Write UI values and range of values can be determined programmatically.
11.5.2.8 Label relationships	Supports	Read&Write label relationships can be programmatically determined.
11.5.2.9 Parent-child relationships	Supports	Read&Write allows parent-child relationships to be programmatically determined.
11.5.2.10 Text	Supports	Read&Write text components provide programmatically determinable details.
11.5.2.11 List of available actions	Supports	All actions that can be set on a Read&Write component can be determined programmatically.
11.5.2.12 Execution of available actions	Supports	Read&Write supports the ability for assistive technology to programmatically execute available actions.
11.5.2.13 Tracking of focus and selection attributes	Supports	Read&Write relies on the operating system or the browser's capabilities to provide an on-screen indication of current focus and exposes the information and mechanisms needed.
11.5.2.14 Modification of focus and selection attributes	Supports	Read&Write either conforms to these standards where the capability exists or does not support the capability for any user.
11.5.2.15 Change notification	Supports	Read&Write change events relevant to the user's interaction are also available to assistive technology.
11.5.2.16 Modifications of states and properties	Supports	Read&Write's user interface elements can be change by assistive technologies to programmatically modify states and properties

11.5.2.17 Modifications of values and text	Supports	Read&Write's user interface elements can be change by assistive technologies to
		programmatically modify values and text
11.6 Documented accessibility usage		
11.6.1 User control of accessibility features	Not Applicable	Read&Write is not a platform
11.6.2 No disruption of accessibility features	Not Applicable	Read&Write does not disrupt accessibility features defined in he platform
11.7 User preferences	Supports	Read&Write follow the values of the user preferences for platform settings
11.8 Authoring tools		
11.8.1 Content technology		
11.8.2 Accessible content creation	See <u>WCAG 2.</u> 1 section (If not authoring tool, enter "Not Applicable")	See information in WCAG 2.1 section
11.8.3 Preservation of accessibility information in transformations	Not Applicable	Read&Write is not an authoring tool
11.8.4 Repair assistance	Not Applicable	Read&Write is not an authoring tool
11.8.5 Templates	Not Applicable	Read&Write is not an authoring tool

Chapter 12: Documentation and Support Services

Criteria	Conformance Level	Remarks and Explanations
12.1 Product documentation		
12.1.1 Accessibility and compatibility features	Supports	Read&Write's accessibility features are documented in our support pages. Support of other accessibility tools such as JAWS and Mac Voice Over are also mentioned in the support pages.
12.1.2 Accessible documentation	See <u>WCAG 2.</u> 1 section	See information in WCAG 2.1 section
12.2 Support Services		

12.2.2 Information on accessibility and compatibility features	Supports	Everway (Texthelp) support will provide this information upon request at no additional charge.
12.2.3 Effective communication	Supports	Everway (Texthelp) support provides multiple channels for user communication as needed. E.G. Email, telephone and video conference and remote access support.
12.2.4 Accessible documentation	See <u>WCAG 2.</u> 1 section	See information in WCAG 2.1 section

Chapter 13: ICT Providing Relay or Emergency Service Access - Not Applicable

Public information